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# ELMIRA CITY SCHOOL DISTRICT SPECIAL EDUCATION SERVICES DURING THE COVID-19 CLOSURE

DR. JOYCE A. CARR



## CSE MEETING PROCEDURES

- Started to hold virtual CSE meetings two days after the closure was announced via Zoom. Held over 100 annual reviews in three days. Prioritized holding Annual review meetings first. Held professional development PODS to train teachers on Zoom.
- Re-evaluation meeting were held if assessments were complete. Parents were contacted if evaluations needed to be conducted in person to establish they would occur when school returned.
- Re-evaluation pre-planning meetings were completed through virtual meetings. Discussion revolved around what assessments could occur virtually versus in-person assessments. Meetings were scheduled with the assessments that could be completed.
- For initials parents were asked to sign a form to extend the timeline until school closure is lifted.

## RELATED SERVICE PROVISIONS

- Related services (Speech, OT, PT, TOD, TVI, etc.)
  - Parents were provided a survey to see how they would like their child to participate in the therapy and to gain written consent for teletherapy when Zoom became compliant.
    - Paper packets
    - Video therapy
    - Lesson plans with modeling video

## SERVICE PROVISIONS

- **Elementary**

- Each grade level appointed a general education point person and a special education point person. Lessons were completed in two week blocks, concentrating on ELA and Math. General education lessons completed by Mondays given to the Special Education point person by Wednesday to provide SDI, accommodations, modifications, visuals, manipulatives etc. Lessons posted on Friday for the following week. Packet pick up by grade levels at assigned times on Monday.
- Added Resource room folders
- Added IEP folders to address IEP goals not incorporated into the lessons

- **Secondary**

- Same procedure but done by departments
- IEP folders to address transition activities

**Mr. Stoner's 2nd Grade**  
Distance Learning  
Click Here

Course Options

Materials

Updates

Gradebook

Grade Setup

Mastery

Badges

Attendance

Members

Analytics

Workload Planning

Conferences

Discovery Education

LockDown Browser

Newsela

StudyMate

## ELA GRADE 2 (ELA2): Section 1

Fassett Elementary

Add Materials Options Student Progress

All Materials

- > **Week of May 18-22 Elmira City School District Second Grade Distance Learning**   
✔ Must Complete
- > **Previous Weeks Work**   
✔ Must Complete
- > **ELA Consultant Teacher Services**   
✔ Must Complete · 1 group
- > **Math Consultant Teacher Services**   
✔ Must Complete · 1 group
- > **Resource - MB**   
✔ Must Complete · 1
- > **Resource - KC**   
✔ Must Complete · 1
- > **Resource - AS**   
✔ Must Complete · 1

Upcoming · 19

No upcoming assignments or

Mrs. Aber Multi-Level  
Distance Learning Click Here

Course Options

Materials

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Access Code

TSBW-BSMW-P37PX

Reset

Information

Grading periods  
MP1: 2019-09-03 to 2019-11-08, MP2: 2019-11-09 to 2020-01-24, MP3: 2020-01-25 to 2020-05-01, MP4: 2020-05-02 to 2020-06-26


### ELA 8:11 12:11 15:1 (ELA-S): Section 1

Riverside Elementary

Add Materials Options Student Progress

All Materials

#### Welcome Letter



please click on your child's folder for lessons

Your child's folder contains color coded folders with materials that reflect your child's IEP.

**Your child does not need to do every folder.**

**Please choose the ELA and Math that they are most comfortable with**

Green Folders have the General Education Plans for the Week

- Week of May 4th-  
Must Complete

Blue Consultant Folders Contain Modified Lessons

- Kindergarten Consultant E.L.A. Week of 5/4  
Must Complete
- Kindergarten Math Consultant Week of 5/4  
Must Complete

Red Folders Contain 12:1:1 Materials Modified by Mrs. Aber

- Kindergarten 12:1:1 ELA Modifications Week of 5/4  
Must Complete
- Kindergarten 12:1:1 Math Supports Week of 5/4  
Must Complete

Purple Folders contain some support resources specific to your child's IEP

- IEP Goal Supports

Previous Weeks Folder

Upcom

No upco















## Math 7 (D350): Section 16

Broadway Academy

 Add Materials ▾

Options ▾

All Materials ▾

- >  **module 1**   
lessons
- >  **module 2 Rational numbers** 
- >  **Percent unit**   
This your collection for all the percent lessons
- >  **Mr. Evans Integrated Math Lessons 3 & 4**   
 1 group
- >  **Integrated Math Week 3 Lessons 5 & 6 - Mr.evans**   
work for week 4/27 -5/1  
 1 group
- >  **Lesson 8 5/2-5/8** 

/materials?f=199921423

## IEP CONTACT LOG

Contact logs are being kept in the IEP electronic system (Cleartrack). Three types of contacts are listed:

1. Parent contact log
2. Instructional log
3. Case management log

Provided directions and a “transcript” of what the contact should look like to staff



## To Create a New Contact Log:

- Click the 'Create Contact Log' button.

**Save** **Save & Create another** **Cancel** **Spell Check**

Student **Test, TStudent**

Primary Guardian **Not assigned**

Person Contacted  Staff Person  Parent/Guardian  Student  Other

Person making contact  Staff person  Parent/Guardian  Student  Other






Date of contact 04/22/2020






Purpose of contact

Outcome

Comments

- Select the **Person Contacted** by clicking the specific bullet for Staff Person, Parent Guardian, or Student. The dropdown arrow to select the person's name is for the staff table only, the Other field has box to type a name.
- Select the **Person making contact** by clicking the specific bullet for Staff Person, Parent Guardian, or Student. The dropdown arrow to select the person's name is for the staff table only, the Other field has box to type a name.
- Enter the **Date of Contact**.
- Select the **Purpose of Contact**.
  - Case Management Contact Log
  - Instructional Contact Log
  - Parent Contact Log

Date of contact	Active	Contactors	Purpose	Outcome	Comments
 05/13/2020	Yes	[REDACTED]	Case Management Contact Log		[REDACTED] is accessing integrated work. Email to mom about missing work in Science and PE. Also sent updates on grading and instructional changes for next year.
 05/11/2020	Yes	[REDACTED]	Parent Contact Log		Mom emailed back stating to contact daughter regarding scheduling. Texted [REDACTED]. Consistent times set up for treatment. Wednesday's and Friday's at 8:00 a.m.
 05/08/2020	Yes	[REDACTED]	Case Management Contact Log		Text to mom asking about work completion in Music. Also, an email to the teacher asking if she needs to help with differentiation and making the work accessible to [REDACTED].
 05/06/2020	Yes	[REDACTED]	Parent Contact Log		Email thread - emailed mom to determine service times for tx this week. She provided siblings name and cell phone number to set up time due to the needed assistance to sign into zoom. Provider texted [REDACTED]'s sister and time was set for 5/7/2020.
 05/06/2020	Yes	[REDACTED] [REDACTED]	Parent Contact Log		Emailed mom to clarify how to send answers in for assignments for Social Studies assignments this week.

Date of contact	Active	Contactor	Purpose	Outcome	Comments
 05/15/2020	Yes	██████████	Case Management Contact Log		The student has an autism quarterly consult. Two contacts were made. At 2:15pm, the staff person contacted the parent and left a message explaining the reason for the call-quarterly consult, how were the visuals working for him, reach out if there are questions, concerns or if moral support is needed. At 6:52pm, the staff person text the parent-"Hi ██████████...This is ██████████. I called you earlier and left a message. ██████████ has a quarterly consult so just wondering how he is doing? How are the visuals helping him? Let me know if you need help with anything. Take Care..."
 05/11/2020	Yes	██████████	Parent Contact Log		Made contact with ██████████ to address ██████████'s total communication goal. I would like to try to meet via zoom or facetime with ██████████, myself and the aides to discuss baseball and work on this goal of total communication. Set up an appointment to zoom 5/12/2020 at 10:30 with Mrs. E.
 05/04/2020	Yes	██████████	Case Management Contact Log		Materials were sent home for online learning resources for ██████████ At parents request. A letter explaining the materials and resources was included. The letter explained IEP goals to work on such as the total communication and how to engage with ██████████ during the activities.
 05/01/2020	Yes	██████████	Parent Contact Log		Attempted to contact parents at 2:05 pm to introduce myself and get an update on ██████████. Phone was not answered. Email was sent to ██████████ with therapist's contact information.
 04/29/2020	Yes	██████████	Case Management Contact Log		Checking in with ██████████ and see if he completed the modified assignments that were sent of the short stories and activities. Parent reported that they did receive the materials, however, ██████████ was uncooperative and did not want to complete the activities. Offered facetime support. She would contact me if needed. She also was concerned about summer school, and ██████████ losing his progress made in school.

# IEP PROGRESS MONITORING



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**I needed to let go of 'the  
school day' as I was  
trained to know it.**

**- Holly Spinelli**  
in Education Week Teacher

